

NBHS/SAC Fall 2019 DUAL CREDIT CHECKLIST

All documentation is due to Mrs. Vela in the Counseling Center. Watch deadlines!

Missing a deadline will keep you from participating in dual credit courses.

Activities must be completed in the order listed below.

Step #	Required Activity	ACTIVITY	Date Finished
	Student Name/ID#:		
1	Go to www.applytexas.org . Use the instructions found in this packet to complete the application. Apply Texas directions must be filled out exactly as provided or your packet for Dual Credit will not go through properly. You may use your school or personal email for Apply Texas. Apply Texas Deadline is February 13, 2019! If you have any questions please contact Mrs. Vela in the NGC Counseling Department.	Online SAC application. Write down your username & password on p. 2!	
2	Check your email daily for Banner ID # and ACES username in an email from SAC/Alamo College. It may take up to two weeks to receive so start early!	check your email	
3	Log into www.alamo.edu and click on the ACES tab. Using your assigned username, you will create a password. Log into ACES and click on the START HERE tab and do the Go FAAR and Test Prep Modules. Email, call or visit Mrs. Vela for help with the ACES login and the Go FAAR and Test Prep modules. The SAC Helpline is 210-486-0777. If you have any questions please contact Mrs. Vela in the NGC Counseling Department.	Do the Go FAAR and Test Prep Modules in ACES. Write down your username & password on p.2!	
4	After completing the Go FAAR and TEST Prep Modules, print out the page with the check marks, staple with your packet, and return to Mrs. Vela in the NGC Counseling Department. Due by March 6!	Turn in your DC packet with usernames and passwords.	
5	Register for the TSI test through the NGC website under the Dual Credit tab and click on the TSI registration tab to select a test date. Email avela@nbsd.org or phone 830-629-8605 if you need help. She is available before school, after school (in the NGC Counseling Department) or by appointment.	Register for the TSI test	
6	See back page of this packet for TSI testing information and possible exemptions. If you meet the exemption requirement, you need to go to the ACT or the SAT website and send your scores electronically to San Antonio College and provide Mrs. Vela with an unofficial printout of your scores. No screenshots.	Send qualifying ACT/ SAT scores to SAC via the web	
7	Initial testing and ACT/SAT electronic score submission deadline - April 17, 2019 (Information at NGC website under the Dual Credit tab.) If a student does not meet TSI standards, there is an option to retest at an Alamo College facility for a fee. The student must provide a printed copy of verification of scores to Mrs. Vela after testing at the Alamo Colleges. You must email Mrs. Vela to be cleared to test off campus. You may be denied testing at the college if you do not get cleared to test first.	Watch dates and deadlines	

It is the policy of the New Braunfels Independent School District not to discriminate on the basis of race, color, national origin, gender or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended. New Braunfels Independent School District will take steps to ensure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. For information about your rights or grievance procedures, contact the Title IX Coordinator Kathy Kenney at 430 W. Mill St., New Braunfels, Texas, 830-643-5700, kkenney@nbsd.org and/or Section 504 Coordinator Clay Gillentine at 430 W. Mill St., New Braunfels, Texas 78130, 830-643-5700, cgillentine@nbsd.org.

La política del Distrito Escolar Independiente de New Braunfels prohíbe la discriminación por raza, color, origen étnico o discapacidad en todos sus programas vocacionales, servicios o actividades como lo es requerido por la cláusula "Title VI" de la Ley de Derechos Civiles de 1964 con sus enmiendas; cláusula "Title IX" de las Enmiendas Educativas de 1972; y la Sección 504 de la Ley de Rehabilitación de 1973 con sus enmiendas. El Distrito Escolar Independiente de New Braunfels tomará medidas para asegurarse que la falta de destreza con el idioma Inglés no sea un impedimento para inscripción y poder participar en cualquier programa vocacional o educativo. Para más información sobre sus derechos o para reportar quejas, favor de comunicarse con la Coordinadora de "Title IX," Kathy Kenney, en 430 W. Mill St., New Braunfels, Texas, 830-643-5700, kkenney@nbsd.org y/o con la

Coordinadora de Sección 504, Clay Gillentine en 430 W. Mill St., New Braunfels, Texas 78130, 830-643-5700, cgillentine@nbsd.org.

NBHS DUAL CREDIT STUDENT INFORMATION SHEET

~Return to Mrs. Vela in the NGC Counseling Department - Please Print Clearly! Take a picture or make a copy for your records! **Due along with packet by Wednesday, March 6!**

STUDENT NAME:	
STUDENT ID #:	
GRADE LEVEL 2019-20:	
STUDENT EMAIL:	
STUDENT PHONE:	
PARENT/GUARDIAN NAME:	
PARENT/GUARDIAN PHONE #:	

APPLY TEXAS INFORMATION

USERNAME:	
PASSWORD:	
APPLY TEXAS #:	

ACES ACCOUNT INFORMATION

BANNER ID#:	
USERNAME:	
PASSWORD:	

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Name: _____ ID: _____

Use the check boxes on the left to indicate which dual credit courses you want to take.

NBHS-SAC FALL 2019 COURSE OFFERINGS

<u>CHECK BOX FOR COURSE REQUESTS</u>	SAC COURSE NAME AND #	NBHS COURSE NAME	NBHS COURSE #	SEMESTER
	College Algebra - MATH 1414	College Algebra DC <i>Prereq: Algebra 2</i>	3160	Spring Only
	College Algebra/Precal - MATH1414/Math 2412	College Algebra DC/Precalculus DC	3160/3363	Coll Alg Fall/PreCal Spring
	Federal Government – GOVT 2305	Government DC	2350	Fall or Spring
	US History - HIST 1301/ 1302	US History DC	2243	Fall and Spring
	World History - HIST 2321/2322	World History DC	TBD	Course availability is pending
	Medical Terminology - MDCA 1313	Medical Terminology DC (Prereq Med Term Fall enrollment,)	6111	Spring Only
	Composition - ENGL 1301/1302	English 3 DC	1223	Fall and Spring
	Composition - ENGL 1301/ 1302	English 4 DC Fresh (For students who are a senior taking their first English DC class)	1323	Fall and Spring
	British Literature - ENGL 2322/ 2323	English 4 DC Soph (For students who have taken Eng 3 Dual and are in their second year of English DC)	1333	Fall and Spring
	Environmental Biology - BIOL 2406	Environmental Science DC	3644	Fall Only
	Human Anatomy and Physiology II - BIOL 2401/2402	Anatomy/Phy DC	3683	Fall and Spring
	BCIS III - BCIS 1306	BIMM II DC	6043	Fall Only

QUALIFYING TEST SCORES (this section completed by Counseling Center):

SAT: _____

ACT: _____

TSI: _____

NEW BRAUNFELS HIGH SCHOOL DUAL CREDIT STUDENT/PARENT AGREEMENT

Dear Prospective Dual Credit Student: Name _____ ID: _____

You have indicated a desire to enroll in a dual credit course offered at New Braunfels High School. Be sure to carefully read all of the information that follows regarding the Dual Credit Program and the enrollment process. Please pay close attention to the forms that must be completed and returned to the NG. Notice the **due dates!** If you have additional questions after reading this packet, please contact Mrs. Vela at 830-629-8605.

Dual Credit Program Information

A Dual Credit Program allows **eligible** students to earn college credit for certain high school courses in which they are enrolled. Dual credit courses are high school courses that adhere to college-level standards. Dual credit courses are taught at the high school during the same time that the high school course is scheduled. The primary purpose of the Dual Credit Program is to enable students who meet the requirements to earn college credits while completing their high school education. A successfully completed dual credit course earns the student college credit which may be applied toward an associate degree and/or may transfer to other colleges and universities.

Students should verify with the college they plan to attend after high school graduation that the college credits earned through the dual credit program will transfer and apply toward a college degree.

BE VERY SELECTIVE OF THE DUAL CREDIT COURSES YOU CHOOSE:

University Acceptance of Dual Credit Courses

It must be noted that each college or university reserves the right to (1) accept college credits for transfer credit from another college or university and (2) apply them appropriately to a student's transcript. It is the responsibility of the student to seek information from institutions in which he/she desires to transfer concerning the acceptance of dual credit coursework and its application to a degree in the desired major.

Student Failure in a Dual Credit Course

All students who are performing poorly in a dual credit course may be dropped from the college-level course within the first week or two of the semester by the published deadline to avoid future problems related to admissions, financial aid, and scholarships at institutions. ***Students who complete the college-level course but earn a D or F (70 or below) will not be allowed to enroll in another dual credit course while in high school.***

Drop/Withdrawal from a Dual Credit Course AFTER the Withdraw Deadline

If a student withdraws from a dual credit course after the published deadline, a "W" will be placed on his/her college transcript. The U.S. Department of Education has requested all colleges implement a Satisfactory Academic Progress Policy in order for students to receive financial aid. San Antonio College and many other colleges/universities policy states a student may be put on suspension from financial aid due to a low college course completion rate.

I have read and understand the conditions of my child enrolling in a dual credit course, including the deadline requirements, and the requirement to view the AlamoEnroll GoFAARR/TestPrep presentation from San Antonio College. Upon acceptance, I hereby grant my child permission to enroll in the Dual Credit program with San Antonio College.

Student's Signature:

Date:

Parent/Guardian's Signature:


Date:

Special Note:

New Braunfels Independent School District is authorized to provide dual credit courses for eligible high school students on the basis of an articulated agreement between NBISD and Alamo Colleges/San Antonio College. This agreement requires that participating dual credit students abide by a set of policies, procedures, and timelines put in place by Alamo Colleges/San Antonio College. Because New Braunfels ISD has no jurisdiction or control over SAC policies, procedures, and timelines, when an issue arises, our ability to advocate on a student's behalf is often limited. In addition, SAC prefers to resolve issues by working directly with the student involved. Therefore, while NBISD is eager to assist students whenever possible, we have found that the most effective student advocate is often the student, himself/herself.

Entering program as as: 10 th Grader 11th Grader 12th Grader

Banner ID: _____ Birth Date: __ Entry Term: SSN: __

Indicate your Apply Texas Application ID# if you are entering this program as a first time student:  | **ALAMO COLLEGES** e student: __

Please select one of the following:

Public School Student

High School/Organization Name: New Braunfels High School High School ID: 445055

Name: __
(Please Print) Last First MI

Mailing Address: __ City: __ State: __ Zip: __

Home Phone: __ Cell Phone: __

Parent/Student Consent for Release of Information and Participation in the Dual Credit program for the duration of the student's high school career.

I, _____ and _____, understand
(Print: Parent/Legal Guardian's Name) (Print: Student's Name)

The College:

- Will be authorized to retrieve, request, and share the student's high school records (to include a copy of the parent residency cards if necessary), transcripts, test scores and grades to determine eligibility. Information will be shared from high school to college and/or college to high school via email, fax or an electronic file.
- Will comply with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). All information provided to Alamo Colleges relating to educational records will be confidential and Alamo Colleges will not disclose, communicate or divulge, permit disclosure, communication or divulgence, to another or use for their own benefit or the benefit of another, any confidential information, unless permitted by FERPA or required by the laws of the State of Texas.
- Will not permit the student to participate in the dual credit program if he/she fails to: submit an accurate online application through AlamoENROLL by the announced deadline, submit all other documents pertaining to residency to the appropriate person by the announced deadline(s), verify enrollment into the correct dual credit courses, and/or maintain satisfactory academic progress.
- Will provide a disabled student accommodation of his/her disability to participate in the program and activities of the Alamo Colleges upon request. Accommodations are considered for approval when students are testing and/or taking courses on the college site.
- Support services may include special testing arrangements, readers, scribes, and note-taking services. However, Alamo College is neither able nor required to provide the level of disability support services offered through the high school. For a student to receive disability support services at the College, the high school and/or home school parent must provide a copy of the student's current IEP plan to the College's Disability Support Services ("DSS") office.
- Will provide final eligibility status to the high school dual credit liaison to complete the student's file.
- Will send all communication to the student's provided @student.alamo.edu email address accessible in ACES.

I understand that:

- **This form is valid for the duration of the student's participation in the Dual Credit Program.**
- Submitting this consent form and/or high school course card does not guarantee eligibility or enrollment into the program or selected courses. Eligibility and enrollment into the Dual Credit programs and courses is dependent on a complete application packet submitted by the deadline and qualifying test scores for each course selected, as determined by the servicing college and high school.
- Courses will be more academically challenging than traditional high school courses, will include different requirements for each course, and will result in a separate grade for each course.
- Courses held on the college campus (all instructional methods apply) may contain a mix of both high school and traditional college students. Therefore, the subject matter of the course may be more complex and mature in nature and the expectation is that the student's behavior and performance will be equivalent to that of a college student.
- My child may be enrolled in dual credit courses approved by the high school.

- Grades earned in dual credit are based off the instructor’s evaluation of the student’s progress, college grade may be different than high school grade, will become part of the student’s permanent academic record, and will be reflected on the college transcript.
- A student has a maximum of one (1) year from the end of the semester or term in which the final grade was issued to request a review of the grade or petition for a change of grade.
- Students who fail to verify enrollment in ACES, per each term’s Census Date for the College, cannot contest enrollment thereafter. The submission of a high school transcript will not be considered.
- Students must attend their Dual Credit class regularly and turn in all required assignments. Students may be withdrawn for lack of attendance and/or lack of progress. This attendance policy pertains to all students enrolled in any section of a dual credit course on any campus with the exception of homebound students. If for any reason my child is not attending the Dual Credit class at the high school regularly, he/she will be withdrawn from the class (includes students sent to alternative school and homebound students). Students underperforming are encouraged to drop the course before the drop date.
- My child will not be allowed to continue in the Dual Credit program if he/she earns a grade of D or F in a Dual Credit class.
- My child is responsible for knowing and adhering to the drop date deadlines for withdrawal on the Alamo Colleges academic calendar.
- My child must maintain a cumulative college GPA of 2.0 and remain in good standing at the high school to continue in Dual Credit.
- If a student plagiarizes a paper, or colludes or cheats in any dual credit class, the student will be subject to the disciplinary policies and procedures of the college. In some instances, severe cases may result in failure of the course and suspension from the dual credit program. Any disciplinary action will become part of the student’s education record with the college district.
- Core content courses are generally transferrable; however, it is not the college’s responsibility to ensure that the dual credit course(s) for which the student enrolls are transferable to the college/university the student plans to attend.
- If my child earns thirty or more college credits, he/she may be considered a sophomore at some universities and this could affect scholarships and other financial opportunities. It is my responsibility to check with the receiving institution to determine how dual credit hours are handled.
- The Texas Administrative Code allows the Dual Credit program for high school juniors and seniors. Exceptions may be made for sophomore grade level students if the high school validates the student’s proven progress in prior academics and a high degree of self- management, self-awareness and intention to assume responsibility for his/her own learning. Sophomore students are limited to one course each semester from the approved list of courses for sophomore students as determined by the college and high school.²
- Students must be 16 years old by the first day of class if taking dual credit courses on the college campus. Online courses excluded.²
- Tuition and fees will be waived for two courses (6-8 hours) for junior and senior level students. Tuition and fees will be waived for one course (3-4 hours) for sophomore-level students who have met the exception for admission.²
- Students who choose to take regular college courses outside the dual credit program requirements will be admitted as Early Admit and responsible to meet all admission requirements for the program as well as pay full tuition and fees based off residency status for all courses. Please work with the College’s Admission Office for the admission process and deadlines.
- Students cannot participate in more than one dual credit or early enrollment program. They must choose from one of the following: Regular Dual Credit, Alamo Academies, Early College High School, Phoenix or Early Admissions.²

¹Home and Private/Charter School Students:

I understand that:

- All of the statements above and below apply to all Home and Private/Charter school students.
- Once I have been accepted into the program, I must select up to two courses (up to 8 credit hours) as a junior or senior and up to one course (up to 4 credit hours) as a sophomore for which tuition will be waived. ²
- The course must have an equivalent (articulated) high school course and must be approved by the high school (or parent) and the college.
- All updates will be communicated through the email address provided on the Apply Texas application until a Banner ID is assigned; thereafter, all communication will be sent to the student’s provided @student.alamo.edu email address accessible in ACES.

Academy Students:

- All of the above and below statements apply to all Academy students.
- Will follow the curriculum of the Academy Program of Study.

Student’s Signature

Date

Parent or Legal Guardian Signature

Date

High School Dual Credit Liaison/Dual Credit Counselor

Date

²All listed policies are subject to change to accommodate State mandated rules and regulations.

REQUIRED DUAL CREDIT ENROLLMENT PROCESS

Apply TX-CREATE ACCOUNT

- 1) Complete all items in the My Profile tab
- 2) Ensure to select SAVE PROFILE when done
- 3) Record Apply Texas Username and Password for future reference

Note: You will receive an automated e-mail from Apply Texas titled "Your Apply Texas Profile." This e-mail contains your Apply Texas username for future access to your application. This message is NOT verification that the application has been completed or submitted.

Apply TX-CREATE - After you create your Profile log into WWW.APPLYTEXAS.ORG

- 1) Create a new 2 year college admissions
- 2) Select one of the bolded options for Target College:
 - San Antonio College (San Antonio)

Apply TX-SELECT A SEMESTER

Note: Choosing the wrong semester will impact the college's evaluation of your participation in the program. Please choose correctly.

- 1) Select one of the bolded options for Semester of Entry:
 - *FALL 2018

Apply TX-SELECT SCHOOL

Note: Choosing the wrong school may impact your student record and result in creating a financial balance. Please choose correctly.

- 1) Select one of the bolded options for First Choice School:
 - Creative and Communication Arts

Apply TX-SELECT MAJOR

Note: Choosing the wrong major may impact registration into your program's specific Courses. Please choose correctly.

- 1) Select one of the bolded options for First Choice Major:
 - Dual Credit Student, AA - If student attends a public/charter high school

Apply TX-BIOGRAPHICAL INFORMATION

Note: Your application ID is provided on this page. Write it down for future reference. Knowing your application ID number can assist the college locate your application, if necessary.

The information on this page will auto-populate the information provided in your profile. Please scroll through and ensure all information listed is correct.

Here is guidance with specific questions on this page. Guidance will be numbered in the order of the question on the Apply Texas.

- 1) Although the SSN is optional, it can serve as another resource for the college to locate your file if necessary.
- 9) If you are a dependent of a U.S. military service member, please answer accordingly.

Additionally, please be aware that the College's Admission Office will require a Military Verification Form be submitted along with the Dual Credit Admission packet for each semester of Dual Credit attendance.

Apply TX-EDUCATIONAL BACKGROUND

Answer all questions on this page, unless, otherwise notified within the guidance provided in this column.

Here is guidance with specific questions on this page. Guidance will be numbered in the order of the question on the application.

- 1) To ensure the correct high school is loaded into the College's system for your high school, please utilize the Find Your High School search button.
 - Ensure to enter the month and year of your high school graduation.
 - Are you home-schooled? Answer NO
- 3) Skip all of question 3, unless, you have earned dual credit college courses from another college/university outside of Alamo Colleges.

Apply TX-EDUCATIONAL INFORMATION

Answer all questions on this page, unless, otherwise notified within the guidance provided in this column.

Here is guidance with specific questions on this page. Guidance will be numbered in the order of the question on the application.

1) If you don't know what Tech Prep means, answer No.

2) Select Dual Credit (receiving both high school and college credit) as your "answer.

Note: Selecting another option will affect your College's ability to consider your enrollment for the program.

3) Select one of the following as your answer:

Earn a certificate (less than 2 years)

Earn Associate Degree (2 years)

Earn credits for transfer

Apply TX-RESIDENCY INFORMATION

Answer all questions on this page, unless, otherwise notified within the guidance provided in this column.

Here is guidance with specific questions on this page. Guidance will be numbered in the order of the question on the Apply Texas.

Note: If possible, have your parents or legal guardian guide you with the correct answers.

Incorrect information will require additional residency documentation to be submitted with the Alamo Academies' Admission packet.

•Answer No to the question seeking whether or not you file your own federal income tax.

•Answer Yes to the question seeking whether or not you are eligible to be claimed as a dependent by a parent or legal guardian.

1) If you answer Yes, go to question 5.

If you answer No, complete questions 2-4.

Note: Additional residency documentation may be required by the College's Admissions Office. Your High School Liaison/Counselor will guide you, if necessary.

6) If your parents/legal guardians have always lived in Texas, estimate their age and enter as answer to question 6a.

If your parents/legal guardians have always lived in Texas, select

- Establish/Maintain a home as answer to question 6b.

7) Skip questions 7a and b, unless, you are a dependent of a U.S. military service member.

Note: If you are a dependent, please answer the questions correctly to reflect the true Home of Record.

8) Questions 8a and 8b are to establish whether or not your parent/legal guardian own their home/property and/or a business in Texas. Answer to the best of your knowledge if your parents/legal guardian is not with you.

9) The reference of "gainfully employed" in question 9a is seeking whether or not your parents/legal guardian has worked or currently working in Texas. Answer to the best of your knowledge if your parents/legal guardian is not with you.

Note: After you complete this section and the next, you will be given the opportunity to review your residency questions. Please take some time to ensure the information provided is as accurate as possible.

Apply TX-Custom Questions

Answer all questions on this page, unless, otherwise notified within the guidance provided in this column.

Here is guidance with specific questions on this page. Guidance will be numbered in the order of the question on the application.

Note: Selecting incorrect answers to these questions will affect your student codes in the College's Banner system.

"•Online Courses Only? Answer NO

"•Early College High School App - Answer NO

"•College Connection - Senior -Answer NO

"•CC-App at another Institution - Answer NO

"•CC-Alamo College First Choice - Answer NO

Apply TX-CERTIFICATION OF INFORMATION AND SUBMISSION

Read and check off each section prior to submitting your Apply Texas. Here is guidance with specific sections on this page.

•2nd check box: Information regarding Bacterial Meningitis. You do not need the Bacterial Meningitis shot to take dual credit courses on campus and NBHS.

"•Financial Aid Information section: "

Note: Dual Credit students do not qualify. Per Federal Student Aid Basic Criteria for Eligibility, students must have obtained a high school diploma or General Educational Development (GED) certificate.

•Select Submit Now, to submit the Apply Texas and have it transmitted to Alamo Colleges.

Note: Your Apply Texas ID is provided on this page. Write it down for future reference. Knowing your application ID number can assist the college locate your application, if necessary.

•Students will have the ability to view Apply Texas status by logging into their ApplyTexas account and viewing the My Application tab.

- The Apply Texas will load into Alamo College's Banner system 2-4 days after it has been transmitted. Log into ACES to confirm receipt..

**Alamo Colleges TSI Requirements
Effective August 2016**

The Texas Success Initiative (TSI) (Texas Administrative Code (TAC) Chapter 4, Subchapter C) is a state-mandated program that promotes academic success. The Alamo Colleges measure reading, English, and mathematics skills to determine students' readiness to enroll and perform in freshman-level academic coursework. Students are required to test and to be advised based on the results of their TSI assessment scores. Requirements for TSI Exemption and TSI Minimum Passing Standards, as defined by the TAC, are provided below. **In some cases, students may be required to take an assessment test for placement purposes.** Students who meet placement scores are eligible for enrollment in courses specified. Dual Credit students must meet TSI compliance in at least one subject area to be considered for relevant courses.

Testing: All dual credit students, in Traditional High School programs, are required to meet the Texas Success Initiative (TSI) requirements for consideration into the program. Therefore, you will be required to complete the test prep portion of the AlamoEnroll Go FAARR/TestPrep for dual credit and take the TSI Assessment and/or submit your SAT/ACT scores to Mrs. Vela and to SAC for exemption consideration.

All dual credit students in an Academy dual credit program must take the TSI.

TSI – Exemption Eligible – Tests/Scores			
Exam	Exemption in all three areas	English/Reading Exemption	Math Exemption
ACT <i>Can't be more than 5 yrs old</i>	Composite = 23+	English = 19+	Math = 19+
SAT taken in March 2016 or later <i>Can't be more than 5 yrs old</i>		EBRW (Reading and Writing) =480+	Math = 530+
SAT taken before March 2016 <i>Can't be more than 5 yrs old</i>	Combined Critical Reading and Math score of 1070+	Critical Reading = 500+	Math = 500+

TSI TESTING DATES AT THE NINTH GRADE CENTER

TSI usually takes 3 or more hours to complete if it is your first time testing or if you need to retest in all areas. Check the NGC website under the Dual Credit tab for TSI testing dates. Go to the NGC homepage, click on the Dual Credit tab to register for the test.

Students must register at the NGC Dual Credit tab to TSI test on campus. There is no fee to test at NGC. After TSI testing is finished at NGC, students unable to attend may test off campus at an Alamo College Testing Center. There is a testing fee of approximately \$32. To gain approval to test at an Alamo College, the student must email Mrs.Vela at avela@nbisd.org several days in advance to be cleared for testing. After you get cleared by Mrs. Vela for testing, you may contact the Alamo testing centers to set up an appointment. Contact details are below.

Testing center contact information

St. Philip's College Testing Center: [210-486-2444](tel:210-486-2444), Northwest Vista Testing Center: [210-486-4346](tel:210-486-4346), Northeast Lakeview Testing Center: [210-486-5401](tel:210-486-5401) (Option #6), Palo Alto Testing Center: [210-486-3444](tel:210-486-3444) or CTTC, New Braunfels: [830-609-2100](tel:830-609-2100).

The nearest place to test is CTTC (Central Texas Technical College) in New Braunfels. The next closest place to test is Northeast Lakeview College in San Antonio near the Forum Shopping Center. Remember to email Mrs. Vela if you need to test at the college so she can clear you for testing.

Please contact Mrs. Vela at avela@nbisd.org or phone her at 830-629-8605 if you have questions regarding dual credit registration.