

## **Promotion Considerations:**

1. Meet the criteria in the Promotion Criteria Table.
2. Cadets who believe they meet the criteria listed must submit a Promotion Consideration Request form.
  - a. Cadets should seek assistance from their chain of command in preparing their Promotion Consideration Request forms.
  - b. Cadet records will be available to research criteria data.
  - c. Forms must be submitted to a battalion officer within one week of receiving 9-week grades.
3. The battalion leaders will review Promotion Consideration Request Forms and provide recommendations and comments.
4. A promotion board may interview cadets if desired.
5. Instructors will have final approval for all promotions.
6. Promotions will take place as soon as possible after the submission deadline. Promotions will normally be within 1-week after the submission deadline during the Uniform Inspection Day.
7. Promotions will be delayed if cadet is not in uniform during Uniform Inspection Day or is absent from class that day.
8. If a cadet has a Negative Spot Report that is under investigation, that cadet's promotion will be held until the investigation is completed and the instructors decide if the cadet should be promoted at that time or not.

## **Demotion Considerations:**

- Failure to meet the promotion criteria for your current rank.
- Multiple tardies to any class, ISS, Suspension from School or DAEP placement.
- Recommendation from Chain of Command (failure to maintain standards).
- At the discretion of the MI and SMI.

# Promotion / Demotion Information

02 Sep 2016

## Promotion Consideration Request Form

1. Cadet's Name (Last, First, MI): \_\_\_\_\_
2. Cadet's Current Rank and date promoted: \_\_\_\_\_
3. Number of Grading Periods at that rank: \_\_\_\_\_
4. Number of days absent during the last Grading Period: \_\_\_\_\_
5. Cadet's Community Service hours served at current rank: \_\_\_\_\_
6. Number of Color Guards at current rank: \_\_\_\_\_
7. List cadet's Non-JROTC, Extra-Curricular Activities:  
\_\_\_\_\_
8. Cadet's ROTC grade during the last Grading Period: \_\_\_\_\_

### Complete the remainder for Fast Track Promotions only

9. Cadet's last Rifle Qualification Score: \_\_\_\_\_
10. Cadet's last YPFT Score: \_\_\_\_\_

### Chain of Command Recommendations and Comments

Squad Leader Recommendation: Yes / No (circle)

Comments: \_\_\_\_\_

Platoon Commander Recommendation: Yes / No (circle)

Comments: \_\_\_\_\_

Company Commander Recommendation: Yes / No (circle)

Comments: \_\_\_\_\_

Battalion Commander Recommendation: Yes / No (circle)

Comments: \_\_\_\_\_

SMI Decision to Promote: Yes / No Date Promoted: \_\_\_\_\_

## Promotion Criteria Table

|  | <b>Standard Track</b>  | <b>Fast Track</b>  |
|--|--|--|
| <b>PVT to PFC</b><br>Time as PVT<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a PVT)<br>Color Guards (as a PVT)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period)     | 2x 9-Week Grade Periods<br>Absent 5-days or less<br>n/a<br>n/a<br>15 Hours or more<br>n/a<br>On Non-JROTC Sch Tm/Club<br>84% or better | 1x 9-Week Grade Period<br>Absent 2-days or less<br>70 or better*<br>150 or better*<br>20 Hours or more<br>n/a<br>On Non-JROTC Sch Tm/Club<br>94% or better |
| <b>PFC to LCpl</b><br>Time as PFC<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a PFC)<br>Color Guards (as a PFC)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period)    | 2x 9-Week Grade Periods<br>Absent 5-days or less<br>n/a<br>n/a<br>15 Hours or more<br>n/a<br>On Non-JROTC Sch Tm/Club<br>87% or better | 1x 9-Week Grade Period<br>Absent 2-days or less<br>80 or better*<br>175 or better<br>20 Hours or more<br>1<br>On Non-JROTC Sch Tm/Club<br>95% or better    |
| <b>LCpl to Cpl</b><br>Time as LCpl<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a LCpl)<br>Color Guards (as a LCpl)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period) | 2x 9-Week Grade Periods<br>Absent 5-days or less<br>n/a<br>n/a<br>15 Hours or more<br>n/a<br>On Non-JROTC Sch Tm/Club<br>90% or better | 1x 9-Week Grade Period<br>Absent 2-days or less<br>90 or better*<br>200 or better<br>20 Hours or more<br>2<br>On Non-JROTC Sch Tm/Club<br>96% or better    |
| <b>Cpl to Sgt</b><br>Time as Cpl<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a Cpl)<br>Color Guards (as a Cpl)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period)     | 2x 9-Week Grade Periods<br>Absent 5-days or less<br>n/a<br>n/a<br>15 Hours or more<br>2<br>On Non-JROTC Sch Tm/Club<br>92% or better   | 1x 9-Week Grade Period<br>Absent 2-days or less<br>100 or better<br>225 or better<br>20 Hours or more<br>3<br>On Non-JROTC Sch Tm/Club<br>98% or better    |
| <b>Sgt to SSgt</b><br>Time as Sgt<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a Sgt)<br>Color Guards (as a Sgt)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period)    | 3x 9-Week Grade Periods<br>Absent 5-days or less<br>n/a<br>n/a<br>20 Hours or more<br>3<br>On Non-JROTC Sch Tm/Club<br>95% or better   | 2x 9-Week Grade Period<br>Absent 2-days or less<br>110 or better<br>250 or better<br>30 Hours or more<br>4<br>On Non-JROTC Sch Tm/Club<br>100%             |

# Promotion / Demotion Information

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| <b>Promotion Criteria Table (cont.)</b>  |   |  |
|--|---|--|
|  | <b><u>Standard Track</u></b>  | <b><u>Fast Track</u></b>   |
| <b>SSgt to GySgt</b><br>Grade in School<br>Time as SSgt<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a SSgt)<br>Color Guards (as a SSgt)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period)          | 11th grade or above<br>4x 9-Week Grade Periods<br>Absent 3-days or less<br>n/a<br>n/a<br>25 Hours or more<br>4<br>On Non-JROTC Sch Tm/Club<br>97% or better | 11th grade or above<br>2x 9-Week Grade Periods<br>Absent 2-days or less<br>110 or better<br>250 or better<br>35 Hours or more<br>5<br>On Non-JROTC Sch Tm/Club<br>100% |
| <b>GySgt to 1stSgt</b><br>Grade in School<br>Time as GySgt<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a GySgt)<br>Color Guards (as a GySgt)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period)     | n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a   | 11th grade or above<br>2x 9-Week Grade Periods<br>Absent 2-days or less<br>110 or better<br>250 or better<br>40 Hours or more<br>5<br>On Non-JROTC Sch Tm/Club<br>100% |
| <b>1stSgt to SgtMaj</b><br>Grade in School<br>Time as 1stSgt<br>Attendance (last 9-week period)<br>Rifle Score (last qual.)<br>YPFT Score (last YPFT)<br>Community Service (as a 1stSgt)<br>Color Guards (as a 1stSgt)<br>Extra-Curricular Activities<br>ROTC Grade (last 9-week period) | n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a<br>n/a   | 12th grade<br>2x 9-Week Grade Periods<br>Absent 2-days or less<br>110 or better<br>250 or better<br>40 Hours or more<br>5<br>On Non-JROTC Sch Tm/Club<br>100%          |

\* If Rifle Qualification or YPFT was not administered prior to meeting the Time required as PVT, PFC, or LCpl for Fast Track promotions, those areas will not be required. You may still be promoted if all Promotion Considerations are met and approved.

## Promotion Timeline

The timelines below show the earliest times cadets can be promoted on both Standard Track (ST) and Fast Track (FT) if they meet all of the requirements for promotion. Each cadet must meet the promotion criteria outlined in the Promotion Criteria Table and also be recommended by their chain of command.

ST = Standard Track

FT = Fast Track

I = Timeline Marks (Start of School, 9-Wk Grade Period, 1st Semester, 9-Wk Grade Period, 2nd Semester)

ST .PVT.....PFC.....LCpl  
 FT .PVT.....**PFC**.....**LCpl**.....**Cpl**.....**Sgt**

**9th** I-----I-----I-----I-----I  
                                   9-Wk                                  Sem                                  9-Wk                                  Sem

ST .....Cpl.....Sgt  
 FT .....**SSgt**.....

**10th** I-----I-----I-----I-----I  
                                   9-Wk                                  Sem                                  9-Wk                                  Sem

ST .....SSgt.....  
 FT **GySgt**.....**1stSgt**.....

**11th** I-----I-----I-----I-----I  
                                   9-Wk                                  Sem                                  9-Wk                                  Sem

ST .....GySgt  
 FT **SgtMaj**

**12th** I-----I-----I-----I-----I  
                                   9-Wk                                  Sem                                  9-Wk                                  Sem